

PUBLIC NOTICE 1- In the exercise of my own competence, in due time and according to the legal and statutory form, and under the competence conferred on me by paragraph d) of paragraph 1 of article 44 of the Statutes of Estoril Higher Institute for Tourism and Hotel Studies - ESHTe, approved by Normative Order No. 13/2021, by His Excellency, the Minister of Science, Technology and Higher Education, of April 20, 2021, published in the Official Journal, the Diário da República, 2nd series, n.º 88, of May 6, 2021, and Regulation of Tenders for Hiring Teaching Career Staff (Regulation n.º 124/2013, published in the 2nd series of the Diário da República, n.º 67, of April 5), and following the elaboration of the notice by the jury of the international documentary competition for the recruitment of a job in the category of assistant professor for the scientific area of Health, Science and Food Technology at Estoril Higher Institute for Tourism and Hotel Studies, for the constitution of a legal relationship of public employment, in the form of an employment contract in public functions for an indefinite period, provided for in the teaching staff map of Estoril Higher Institute for Tourism and Hotel Studies, the public notice of the aforementioned competition is approved, in the following terms:

Under the terms of the Statute of the Career of Polytechnic Higher Education Teaching Personnel (ECPDESP) and the Regulation of Tenders for Hiring Teaching Career Staff at Estoril Higher Institute for Tourism and Hotel Studies (ESHTe), approved by Dispatch (extract) n. 4764/2013, published in the Diário da República, 2nd series, n.º 67, of April 5, it is hereby made public that, by my order of March 13, 2023, it is open for a period of 30 days working days, starting from the publication of this public notice in the Diário da República, an international documentary competition for the recruitment of a job in the category of assistant professor for the scientific area of Health, Science and Food Technology at Estoril Higher Institute for Tourism and Hotel Studies, for the establishment of a legal public employment relationship, in the form of an employment contract in public functions for an indefinite period, provided for in the teaching staff map of Estoril Higher Institute for Tourism and Hotel Studies.

This tender is based on documents and is governed, namely, by the provisions of the Regulation of Tenders for Hiring Teaching Career Staff at Estoril Higher Institute for Tourism and Hotel Studies (RCCPCD da ESHTe), published in the Diário da República, 2nd series, n.º 67, of April 5, in conjunction with the Statute of the Career of Teaching Personnel in Polytechnic Higher Education (ECPDESP).

1 – Reference of the tender:

2 – Place of work: Estoril Higher Institute for Tourism and Hotel Studies.

3 - Functional content and remuneration position:

The generic functions of polytechnic higher education teachers provided for in article 2-A of the ECPDESP, with the functional content of the category being set out in paragraph 4 of article 3 of the ECPDESP. The category of assistant professor corresponds to the salary position provided for in the table attached to Decree-Law No. 408/89, of November 18, in its current wording.

4 – Period of validity of the tender:

The competition is valid for the position put up for competition, ceasing with the occupation of the job indicated in the advertisement or when it cannot be fully occupied, due to the lack of candidates or insufficient number of candidates, as well as in the cases mentioned in no. 2 of article 38 of the RCCPCD of the ESHTe.

5 – Admission requirements:

5.1 – General requirements: Be in possession of the general requirements set out in articles 17 and 18 of Law no. 35/2014, of 20 June, which approved the General Law on Public Service Work.

5.2: Special requirements:

a) Be, by the deadline set for the submission of applications, holder of a doctoral degree or specialist title, in the area or area related to that for which the competition is open;

b) Mastery of the Portuguese language, in speaking and writing. Candidates who are not native speakers of Portuguese must demonstrate that they hold an officially recognized diploma, proving mastery of the said language, or a certificate or diploma of communicative competence in Portuguese from the Common European Framework of Reference for Languages, from the Council of Europe (proficiency level C1) until the date of expiry of the period granted for the conclusion of the contract, when applicable.

Candidates holding foreign qualifications must prove recognition of the doctor's degree, under the terms of the applicable legislation.

6 – Formal application:

6.1 — The application must be submitted in person, upon delivery of a receipt, or by post, by registered mail with acknowledgment of receipt, to the following postal address of the Escola Superior de Hotelaria e Turismo do Estoril: Avenida Condes de Barcelona, n. 808, 2769-510 Estoril, until the deadline for submitting applications referred to in no. 1 of this notice. Applications sent by email will not be accepted.

6.2 — The admission application must contain, obligatorily, the following updated elements:

a) Identification of the tender, with indication of the public notice number and the date of publication in the Diário da República;

b) Identification of the candidate (full name, date of birth, gender, nationality, identity card/citizen card number, tax identification number, residence, postal code, email address and telephone number);

c) Identification of the previously established public employment legal relationship, as well as the career and category held, if applicable;

d) Degree and academic title;

e) Statement that you meet the general admission requirements set out in point 5.1 of this public notice.

6.3 — The application must be accompanied by the following documents:

a) A paper copy of the detailed curriculum vitae;

b) A paper copy of each of the works mentioned in the curriculum vitae;

c) Documents (original or authenticated) proving that the candidate meets the requirements referred to in point 5.2 of this announcement.

6.4 — The documents referred to in the previous point, as well as other documents mentioned in the curriculum, can also be delivered in digital format (CD, DVD or pen drive) duly identified, and the candidate must ensure the legibility of the files contained in the chosen medium. All files contained in the digital medium must also be delivered, on at least one physical

support/copy, in order to guarantee that the complete delivery of the application is registered (in the ESHTe document management system) and that all files form part of the individual process for each candidate.

6.5 - The documents referred to in the previous point must, as a rule, be in Portable Document Format (PDF), preferably in the PDF/A version, except for situations in which the document to be presented cannot assume the indicated format; the file name, which must be succinct, cannot contain any of the following characters: /, \, |, :, \*, ?, ", (less than), and (greater than).

6.6 - Failure to present the documents required in the submission phase of the application, under the terms of this public notice, or their presentation after the stipulated period, determines the exclusion from the competition.

6.7 - The non-presentation of the documents mentioned in the curriculum presented by the candidate implies the non-valuation of the elements that should prove.

When formalizing the application, if it contains a classified document that reveals commercial or industrial secrets, or secrets relating to literary, artistic or scientific property, the candidate must expressly indicate such reservation, under penalty of the work in question being freely accessed by any one of the other candidates, in consultation with the process.

6.8 - The curriculum vitae must include:

- a) Preamble containing the academic degrees and respective final classification, professional category and, if applicable, the position currently held;
- b) Detailed and contextualized description of the curricular elements, organized according to the structure of the selection criteria and methods, in order to allow a better appreciation of the data presented in the application;
- c) Candidates must select, among their curricular elements, up to five works, in each assessment dimension, which they consider most important.

6.9 – All application documents indicated in point 6.4 must be presented in Portuguese or English.

6.10 - Applications that are not properly instructed or do not meet the formal admission criteria for the competition, under the terms defined in current legislation and in this notice, will not be accepted. Submission of any required documentation after the stipulated period also determines the non-admission to the competition.

6.11 – Applications sent by email are not accepted.

7– Public hearings:

7.1 - If the jury deems it necessary to promote public hearings to focus on the candidates' curriculum vitae, they will be published on the institutional website and the candidates to whom they will apply are notified, under the terms of article 15 of the RCCPCD of the ESHTe.

8 - Criteria, evaluation method, classification methodology and ranking of candidates:

8.1 – Appraisal of applications will be made in accordance with article 26 of the RCCPCD of ESHTe;

8.2 - The weighting to be attributed to the evaluation parameters and the selection and ranking criteria, approved at a meeting of the Technical Scientific Council of Estoril Higher Institute for Tourism and Hotel Studies, on December 16, 2022, are shown in the tables below.

8.3 — The selection method to be used is curriculum assessment, through which the aim is to assess technical-scientific and professional performance, pedagogical capacity and performance in other activities relevant to the mission of Estoril Higher Institute for Tourism and Hotel Studies.

8.4 — Selection and ranking criteria — the selection and ranking criteria, respective weighting and parameters to be taken into account by the jury, are as follows:

8.5 — Pedagogical Performance (55%)

8.6 — Technical-scientific and Professional Performance (35%)

8.7 — Other activities relevant to the mission of the higher education institution (10%):

I - PEDAGOGICAL CAPACITY (Weighting in the Final Score = 55%)							
Score validated by the jury							
Dimension	Item	Elements to value	Units	Points	Number (or fraction) of elements to score	Candidate Score	Score to consider
I	II	III	IV	V	VI	VII	VIII
			<b>Max.: 30 Points</b>				
1) Professional experience in teaching	P1	Per semester of teaching in national higher education	Semester	1		0	
	P2	Per semester of teaching in higher education abroad	Semester	0,75		0	
<b>Subtotal</b>						<b>0</b>	<b>0</b>
			<b>Max.: 40 Points</b>				
2) Curricular units taught in Higher Education	P3	Master's or Postgraduate Courses	c.u./year	2		0	
	P4	Degree Courses	c.u./year	1,5		0	
	P5	Professional Higher Technical Courses	c.u./year	1		0	
<b>Subtotal</b>						<b>0</b>	<b>0</b>
			<b>Max.: 10 points</b>				
3) Pedagogical coordination	P6	Responsible for the curricular unit of a master's or postgraduate course	c.u./year	0,3		0	
	P7	Responsible for the curricular unit of the degree course	c.u./year	0,5		0	
	P8	Responsible for the curricular unit of a higher professional technical course	c.u./year	0,2		0	
	P9	Conception, development of support materials for teaching activities	c.u./year	0,1		0	
<b>Subtotal</b>						<b>0</b>	<b>0</b>

<b>4) Participation in juries of tests to obtain academic degree and specialist title</b>			<b>Max.: 5 points</b>				
	P10	Jury of public doctoral exams	by each jury	3		0	
	P11	Member of the jury of public invitational Master's exams	by each jury	2		0	
	P12	President of the master's public exam jury	by each jury	0,5		0	
	P13	Member of the jury for end-of- degree work	by each jury	0,2		0	
	P14	Jury member of professional superior technical course internship report	by each jury	0,1		0	
	P15	Member of the jury for the attribution of a specialist title	by each jury	1,5		0	
<b>Subtotal</b>						<b>0</b>	<b>0</b>
<b>5) Guidance for dissertations and end-of- course works in Higher Education Institutions</b>			<b>Max.: 10 points</b>				
	P16	Supervision/co-supervision of master's theses (concluded)	by dissertation	1,5		0	
	P17	Supervision/co-supervision of end-of-degree work (concluded)	for work	1		0	
	P18	Supervision/co-supervision of internship work in professional higher technical courses (completed)	stage completed	0,5		0	
<b>Subtotal</b>						<b>0</b>	<b>0</b>
<b>6) Other pedagogical activities</b>			<b>Max.: 5 points</b>				
	P19	Lecture of training courses not accounted for as distribution of higher education teaching services	action of 4h or more hours	1		0	
	P20	Participation in the Organizing Committee of technical- scientific events in higher education intuitions	Event	0,5		0	
	P21	Session moderation in a technical-scientific event	Event	0,25		0	
	P22	Participation in Teaching Mobility Programs, duly approved by the IES	for mobility	1,5		0	
	P23	Pegagogical publications with ISBN	Publication	1		0	
<b>Subtotal</b>						<b>0</b>	<b>0</b>
					<b>Total Pedagogical Component</b>	<b>0</b>	<b>0</b>

<b>II- TECHNICAL-SCIENTIFIC AND PROFESSIONAL PERFORMANCE (Final Score Weighting = 35%)</b>							
					<b>Score validated by the jury</b>		
<b>Dimension</b>	<b>Item</b>	<b>Elements to value</b>	<b>Units</b>	<b>Points</b>	<b>Number (or fraction) of elements to score</b>	<b>Candidate Score</b>	<b>Score to consider</b>

I	II	III	IV	V	VI	VII	VIII
<b>1) Academic training and other training</b>			<b>Max.: 20 pontos</b>				
	C1	Detentor do grau de doutor na área científica do concurso	N/A	8		0	
	C2	Holder of the title of specialist in the scientific area of the competition	N/A	6		0	
	C3	Holder of a master's degree in the area of Quality Control and Food Toxicology or similar	N/A	2		0	
	C4	Holder of a Bachelor's degree in Food Engineering or similar	N/A	2		0	
	C5	Postgraduate courses/courses in the scientific area of the contest with a minimum of 40 hours	Maximum two	1		0	
<b>Subtotal</b>						<b>0</b>	<b>0</b>
<b>2) Technical-Scientific Production</b>		<b>a) Publication of articles in scientific journals</b>	<b>Max.: 30 points</b>			<b>0</b>	
	C6	Article in a scientific journal indexed in the ISI Web of Science\Scopus of quartile 1 (Q1)	Article	2		0	
	C7	Article in a scientific journal indexed in the ISI Web of Science\Scopus of quartile 2 (Q2)	Article	1,5		0	
	C8	Article in scientific journals indexed by ISI Web of Science\Scopus in quartile 3 (Q3) and quartile 4 (Q4)	Article	0,5		0	
	C9	Non-indexed journal article	Article	0,25		0	
		<b>b) publication in book</b>	<b>Max.: 15 points</b>			<b>0</b>	
	C10	Author/Co-author of scientific books	Book	6		0	
	C11	Author/Co-author of scientific book chapters	Chapter	4		0	
		<b>c) Publication in book of abstract of scientific meeting</b>	<b>Max.: 7 points</b>			<b>0</b>	
	C12	Summary of international scientific meeting	summary	0,75		0	
	C13	Summary of national scientific meeting	summary	0,25		0	
		<b>d) Presentation of oral communication in technical-scientific events</b>	<b>Max.: 10 points</b>			<b>0</b>	
	C14	International technical-scientific event by invitation	presentation	3		0	
	C15	National technical-scientific event by invitation	presentation	2,5		0	
	C16	International technical-scientific event	presentation	1,5		0	
	C17	National technical-scientific event	presentation	1		0	
		<b>e) Poster presentation at technical-scientific events</b>	<b>Max.: 15 points</b>			<b>0</b>	
	C18	International technical-scientific event	poster	1		0	
	C19	National technical-scientific event	poster	0,5		0	

		<b>f) Revisão de artigos científicos</b>	<b>Max.: 3 points</b>			<b>0</b>	
	C20	Reviewer of scientific articles submitted to indexed journals	article	0,5		0	
	C21	Reviewer of scientific articles submitted to non-indexed journals	article	0,25		0	
<b>Subtotal</b>						<b>0</b>	<b>0</b>
				<b>Total Technical-Scientific Component and Prof.</b>		0	0

III- OTHER RELEVANT ACTIVITIES (Weighting in the Final Score = 10%)							
					Score validated by the jury		
Dimension	Item	Elements to value	Units	Points	Number (or fraction) of elements to score	Candidate Score	Score to consider
I	II	III	IV	V	VI	VII	VIII
1) Participation in management bodies in Higher Education Institutions			<b>Max.: 15 points</b>				
	OA1	President, Vice President, Pro-President, Administrator	semester	12		0	
	OA2	Chairman of the management body (General council, Management council, Technical-Scientific Council, Pedagogical Council)	semester	10		0	
	OA3	Scientific Area Coordinator	semester	8		0	
	OA4	Master's Course Coordinator	semester	6		0	
	OA5	Sub-Coordinator of the Master's Course	semester	4		0	
	OA6	Degree course coordinator	semester	2		0	
	OA7	Undergraduate course sub-coordinator	semester	1,5		0	
	OA8	Professional higher technical course coordinator	semester	1		0	
	OA9	Management body secretary (General Council, Management Council, Technical-Scientific Council, Pedagogical Council)	semester	0,5		0	
	OA10	Member of management body (General Council, Management Council, Technical-Scientific Council, Pedagogical Council)	semester	0,25		0	
<b>Sub-total</b>						<b>0</b>	<b>0</b>
2) Member of Research Center			<b>Max.: 40 points</b>				
	OA11	Research Center Scientific Coordinator	full year	20		0	
	OA12	Member of the Scientific Council of the Research Center	full year	15		0	
	OA13	Member/Integrated Researcher of a research center with an	full year	10		0	

		Excellent classification attributed by FCT					
	OA14	Member/Collaborating Investigator of a research center	full year	5		0	
<i>Subtotal</i>						<b>0</b>	<b>0</b>
<b>3) Participation in scientific projects</b>			<b>Max.: 30 points</b>				
	OA15	Scientific coordination of national/international R&D project	project	10		0	
	OA16	Collaborator of national/international R&D project	project	5		0	
<i>Sub-total</i>						<b>0</b>	<b>0</b>
<b>4) Other juries or evaluation groups</b>			<b>Max.: 15 points</b>				
	OA17	Evaluation of international research projects	project	9		0	
	OA18	Evaluation of national research projects	project	8		0	
	OA19	Other international competitions in external entities	contest	6		0	
	OA20	Other national competitions in external entities	contest	4		0	
	OA21	Participation in other groups or committees for the evaluation of scientific papers	event	1		0	
<i>Subtotal</i>						<b>0</b>	<b>0</b>
					<b>Total Other Relevant Activities</b>	0	<b>0</b>

8.8 - The final classification will be expressed on a scale of 0 to 100 points, candidates who obtain a final classification of less than 50 points will be considered as not approved, and candidates who obtain a final classification equal to or greater than 50 points will be approved on absolute merit. The intermediate classifications attributed in each evaluation dimension, by candidate, correspond to the arithmetic average of the scores attributed by each member of the jury.

8.9 - In the event of a tie, the following tiebreaker criteria will be considered, in order of priority:

- a) Having completed the doctoral degree a longer time ago;
- b) Have completed the title of specialist longer ago;
- c) Have more time of teaching service in the area.

9 – Notification of candidates:

9.1 - Candidates are notified pursuant to article 22 of the ESHTÉ RCCPCD;

9.2 - The lists of unsuccessful candidates, the ordered list of candidates approved in absolute merit and the homologation act will be communicated to the candidates, under the terms of articles 22 and 29 of the RCCPCD of the ESHTÉ.



9.3 - The full tender process can be consulted by candidates, by prior appointment during the respective opening hours, at ESHTe's Human Resources Division.

10 – Composition of the jury:

President: Maria Manuela Mendes Guerra, coordinating professor at Estoril Higher Institute for Tourism and Hotel Studies

Effective vowels:

Silvina dos Anjos Pimenta Marques Maia Ferro Palma, coordinating professor at the Agrarian School of the Polytechnic Institute of Beja

Célia Maria Brito Quintas, coordinating professor at the Higher Institute of Engineering at the University of Algarve

Carlos José Dias Pereira, coordinating professor at the Escola Superior Agrária of the Polytechnic Institute of Coimbra

Manuel Rui Fernandes Azevedo Alves, coordinating professor at the Higher School of Technology and Management at the Polytechnic Institute of Viana do Castelo

Substitute Members:

Maria Manuela de Lemos Vaz-Velho, coordinating professor at the Higher School of Technology and Management at the Polytechnic Institute of Viana do Castelo

António José Faria Raimundo, coordinating professor at the Higher Agricultural School of the Polytechnic Institute of Santarém.

11 — In compliance with paragraph h) of article 9 of the Constitution, the Public Administration, as an employer, actively promotes a policy of equal opportunities between men and women in access to employment and professional progression, scrupulously providing for avoid any and all forms of discrimination.

12 — Disclosure of the public notice:

12.1 — This notice will be disclosed in the following terms:

In the 2nd series of the Diário da República;

On the public employment exchange, at [www.bep.gov.pt](http://www.bep.gov.pt), on the 1st working day following publication in the Diário da República;

On the website of the Foundation for Science and Technology, I.P., at [www.eracareers.pt](http://www.eracareers.pt), in Portuguese and English;

On the ESHTe website, at [www.eshte.pt](http://www.eshte.pt), in Portuguese and English.

The President of ESHTe,

(Prof. Doctor Carlos Fernando Santiago Neto Brandão)