

ERASMUS STUDENT WORK PLACEMENT IN THE CZECH REPUBLIC

EMPLOYER INFORMATION	
Name of organization	Pixmania s.r.o.
Address incl. post code	Trnitá 491/5, 60200 Brno, Czech Republic
Telephone	00420 543 123 100
E-mail	
Website	www.pixmania.com ; jobs.pixmania.com
Number of employees	180
Short description of the company	Dixons Retail plc is one of Europe's leading electrical retailers. The Group trades through 1.200 stores and online stores, spanning 28 countries and employing 36.500 people. Pixmania.com, as a part of Dixons Retail plc., is an European E-tailer of consumer electronic goods. It applies innovative market strategies on an international level, leading to a pan-European presence in 26 countries and 17 languages. In order to support its development in the flagship markets and increase its brand-awareness Pixmania would like to give an opportunity to students in various fields to join our team!
Other	

CONTACT DETAILS	
Contact person for this placement	Veronika Modravá
Department and designation / job title	HR Support at Pixmania, HR Department
Direct telephone number	00420 511 187 503
E-mail address	

PLACEMENT INFORMATION

Department / Function	Transport account coordinator
Description of activities	<p>The Transport Team is responsible for ensure the quality of transport services ordered by customers.</p> <p>The internal will be responsible for following transport issues:</p> <ul style="list-style-type: none"> • Pick Ups (parcels on the way back to Pixmania from customer) • Investigations (inquiry of damaged, lost parcels or delayed parcels) • Validation of Pick Ups with different carriers. • Following 24 hours deadline for answering all transport requests. • Escalating proposals of changes of transport procedures to Account Managers. <p>Besides that the jobholder will ensure the daily communication with different carriers (such as UPS, DHL, Yodel, Bartolini, etc.) via email, phone or skype calls etc.</p>
Location	Brno, Czech republic
Duration	Minimum 3 months (and more)
Working hours per week	8 hours per day
Accommodation	No – we are providing help with finding an accommodation
Details of financial and “in kind” support to be provided	
Other	

COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS

Languages and level of competence required	FRENCH advanced, ENGLISH – communicative,
Computer skills and level of skills required	advanced Excel is an advantage
Drivers license	no
Other	<ul style="list-style-type: none"> • A team player, capable of working together towards a common target. • Self motivated. • Able to deliver to deadlines. • Good interpersonal skills. • Ability to organise priorities under a backlog situation.

INFORMATION PROVIDED BY

Name	Veronika Modravá
Department / Function	HR Support at Pixmania, HR Department
E-mail address	
Phone number(s)	00420 511 187 503
Date	31/07/2012