

1ª Issuer: **Escola Superior de Hotelaria e Turismo do Estoril**

TEXT:

PUBLIC NOTICE – 1 - In accordance with the Career Statute of the Teaching Staff of Polytechnic Higher Education (ECPDESP), approved by Law Decree Nr. 185/81, of July 1st, and amended by Law Decrees Nr. 69/88, of March 3rd, 207/2009, of August 31st, and the Law 7/2010, may 13th it becomes public that by order of the President of the Escola Superior de Hotelaria e Turismo do Estoril (ESHTE), it is hereby made public that for a period of 30 workdays as of the date of publication of the present notice in the *Diário da República*, a competition based on qualifications is open for the the occupation of 1 (one) work station on a map of staff at ESHTE , in the career of teaching staff of Polytechnic higher education, with a view to recruiting an Associate Professor, in the area of Sciences of Food and Health - disciplinary area of hygiene and food safety, subject to a contract for public office for an indefinite period of time.

2 — Applicable law — Career Statute of the Teaching Staff of Polytechnic Higher Education (ECPDESP), approved by Decree-Law Nr. 185/81 of July 1st, amended by Decree-Law Nr. 207/2009 of August 31st and by law Nr. 7/2010 of May 13th; and other complementary legislation applicable to workers who carry out public functions.

3 — Workplace – Escola Superior de Hotelaria e Turismo do Estoril (ESHTE).

4 — Number of job places to be occupied — 1 (one).

5 — Legal relationship of employment — employment contract for public office for an indefinite period of time.

6 — Characterization of functional content —To an Associate Professor, competes to act as set out in paragraph 4 of article 3 of Decree-Law Nr. 185/81 July 1st, as amended by Law Decree Nr. 207/2009, of August 31st and by law Nr. 7/2010 of May 13th, and the provided remuneration of Polytechnical teaching staff of higher education chart.

7 — Aim of recruitment—cumulative requirements for admission to the competition:

- a) To hold the general requirements foreseen in articles 17th and 18th of the Annex foreseen in the article 2 of Law Nr 35/2014, of June 20th, which approved the General Employment Law in Public Functions;
- b) To hold a PhD or Specialist title in the field or related area for which is the competition open to.

8 — Period of validity of the competition:

8.1 — The competition is valid for the job in concerned, expiring with his occupation or by absence or insufficiency of candidates.

8.2 — The competition may still be stopped by reasoned Act by the ESHTe's President, in respect to the general principles of administrative activity as well as the legal limits, regulations and contest.

9 — Formal presentation of the application:

9.1 — The application must be submitted through requirement, in paper support, aimed to the ESHTe's Presidente, in Portuguese language, in person, against receipt, or by post, by registered mail with acknowledgement of reception, to the following postal address: Escola Superior de Hotelaria e Turismo do Estoril, Avenida Condes de Barcelona, Nr 808, 2769-510 Estoril, until the deadline for the applications submission, attending, in the last case, to the date of the registration.

9.1.1 — E-mail appliances are not allowed.

9.2—The application requirement must compulsory contain the updated elements:

- a) Identification of the application call, notice number, with mention of the *Diário da República* in which it was published;
- b) Identification of the candidate (name, date of birth, gender, nationality, id card/citizen card, tax Identification number, mailing address, postal code, email and phone numbers);
- c) Identification of the category and the institution where teaching service is provided, when applicable, and currently hold position;
- d) Academic Degree and Title;

- e) Signed statement in which the candidate declares the to hold the general requirements foreseen on a) paragraph of the Nr.7 of the present public notice.

9.3 — The application is accompanied by the following documentation:

- a) Six paper copies of the detailed curriculum vitae;
- b) Six copies of the selected works mentioned on the Curriculum vitae, which must be in digital form;
- c) Documents (original or authenticated) authenticating that the candidate fulfills the requirements foreseen in the b) paragraph of the Nr. 7 of the present notice.

9.4 — The candidates who exercise functions in ESHTe are exempted from submission of documents that already exist in the respective individual processes, fact that must be expressly stated in the requirements.

9.5 — The lack of presentation or the presentation out of time of the referred documents in this public notice, determine the exclusion of the competition.

9.6 — The lack of presentation of the documents referred by the candidate in the presented Curriculum, implies the non- admittance of the elements aiming to state.

10— Selection and Criteria Method:

10.1 — The method of selection is the curricular review, which is aimed to evaluate the technical-scientific and professional performance, pedagogical capacity and the performance on other activities that are relevant for the ESHTe's mission.

11 — Evaluation parameters and rate – the evaluation and rate criteria, respective weights and parameters to be considered by the jury, are as follows:

11.1 — Technical-scientific and professional Performance (45%) – 100 points:

- a) PhD title in the area for which is the competition open to or Specialist Title in the area of Hotel , Restaurants and Catering and area for which is the competition open to (40 points);
- b) Master Degree in Public Health or similar area for which is the competition open to (20 points);
- c) Author of academic publications in the area for which is the competition open to (5 points);
- d) Publishing or communications in magazines or technical or scientific national or international events in the area of the competition (6 points): 2 points for each publishing or communication, up to a maximum of 6 points;
- e) Orientation and co-orientations of thesis and dissertations aiming the achievement of an academic degree in the area of the competition and participation in juries of academic nature evidence (6 points): 2 points for each orientation or co-orientation of thesis and dissertations aiming the achievement of an academic degree and for each participation in juries of academic nature evidence, up to a maximum of 6 points;
- f) Relevant professional activity in the field of the Food Safety, namely:
 - a. Competence accreditations in Audit and Certification activities related to Food Safety area (4 points);
 - b. Experience in Implementing and Control of Food Safety Management Systems/HACCP in Hotel and Catering Units (5 points); 1 point for each professional activity year, up to a maximum of 5 points;
 - c. Professional activity in the area of Food Inspection (2 points), 1 point for each activity year, up to a maximum of 2 points;
 - d. Professional activity in the area of Control, Food Safety and Health in the activities of primary production (2 points); 1 point for each professional activity year, up to a maximum of 5 points;
 - e. Responsibility on professional training projects in the area of Hotel and Catering (10 points); 1 point for each professional activity year, up to a maximum of 10 points.

11.2 — Pedagogical performance - 45% (100 points):

- a) Relevant higher education teaching experience and Coordination of curricular units in the area of the competition (50 points): 10 points for each full year on service of higher education lecturing, up to a maximum of 50 points;
- b) Relevant higher education teaching experience in other areas of higher education, namely 1st cycle graduate Degrees or 2nd cycle Master degree (20 points): 4 points for each full year on service of higher education lecturing, up to a maximum of 20 points;
- c) Teaching experience in other teaching degrees or technical/professional teaching (20 points): 4 points for each full year on lecturing service, up to a maximum of 20 points;
- d) Participation as a member on pedagogical management councils, such as Pedagogical Council or Pedagogical Commissions (10 points): 5 points for each year of presence as an effective member, up to a maximum of 10 points.

11.3 — Other relevant activities for the mission of the Higher Education Institution - 10%, (100 points):

- a) Course pedagogical or scientific management or coordination related to the competition area (60 points): 20 points for each management or coordination year of higher education courses, up to a maximum of 60 points;
- b) Community social and cultural responsibility , in the Food Safety area; Participation on debate and information media programs on Food Safety (25 points);
- c) Involvement in the organization or coordination of events of technical or scientific character in the area of the competition (15 points)

12— Public Hearings:

12.1 — The jury will decide, at its first meeting, on the need to proceed to the public hearing, which must take place no later than 20 days after the date of the applications assessment meeting.

12.2 — The schedule and the script of the public hearings are communicated to applicants within, at least, 5 working days before the date of its completion.

13 – Assessment and final rate

13.1 – The assessment system and final rate of the candidates are exposed on the official jury report.

14 – The jury reports are available for the candidate under request.

15 – The presented documents by the candidate are destroyed within one year after the closure of the process if not requested its refund.

16 - False statement will be punished under the law.

17 —Jury composition:

17.1 – The jury is composed by the following elements:

President: Carlos Fernando Santiago neto Brandão, Coordinating Professor of Escola Superior de Hotelaria e Turismo do Estoril (by ESHTe's President delegation of powers);

Effective vowels:

Fernando Manuel D'Almeida Bernardo, Full Professor from Faculdade de Medicina Veterinária da Universidade de Lisboa;

António Salvador Barreto, Full Professor from Faculdade de Medicina Veterinária da Universidade de Lisboa;

Artur Armando Moura Marinho, Associate Professor from Departamento de Medicina Veterinária da Universidade de Évora;

Marília Oliveira Inácio Henriques, Coordinating Professor of Escola Superior Agrária de Santarém do Instituto Politécnico de Santarém.

Alternate vowels:

António José Faria Raimundo, Coordinating Professor of Escola Superior Agrária do Instituto Politécnico de Santarém;

Célia Maria Brito Quintas, Coordinating Professor of Instituto Superior de Engenharia da Universidade do Algarve

18 – Pursuant to paragraph h) of article 9 of the Portuguese Constitution, the Public Administration, as employer, actively promotes a policy of equal opportunities among men and women in access to employment and career development, and takes scrupulous measures to avoid any form of discrimination.

19– Publication of the notice:

19.1– The present notice will be published:

- a) On the 2nd Serie of the *Diário da República*
- b) On public employment web site, www.bep.gov.pt, on the first working day after the publication on the *Diário da República*;
- c) On the Fundação para a Ciência e a Tecnologia, I.P. website, in www.eracareers.pt , in Portuguese and English language;
- d) On the ESHTe website, www.eshte.pt, in Portuguese and English Language.

Date: December 30th 2015

Name: Ana Cristina Príncipe Coelho

Position: Head of ESHTe's Human Resources Division