

1ª Issuer: **Escola Superior de Hotelaria e Turismo do Estoril**

TEXT:

PUBLIC NOTICE – 1 - In accordance with the Career Statute of the Teaching Staff of Polytechnic Higher Education (ECPDESP), approved by Law Decree No. 185/81, of July 1st, and amended by Law Decree No. 69/88, of March 3rd, republished as an annex to the Law Decree No. 207/2009, of August 31<sup>st</sup>, and the Law 7/2010, may 13<sup>th</sup> it becomes public that by order of the President of the Escola Superior de Hotelaria e Turismo do Estoril (ESHTe), it is hereby made public that for a period of 30 workdays as of the date of publication of the present notice in the *Diário da República*, a competition based on qualifications is open for the the occupation of 1 (one) work station on a map of staff at ESHTe , in the career of teaching staff of Polytechnic higher education, with a view to recruiting a Professor Adjunto, or Associate Professor, in the area of Application Technics and Technologies (Tourism and Leisure) - disciplinary area of nature and adventure tourism, Health Sciences applied to Tourism Entertainment, subject to a contract for public office for an indefinite period of time.

2 — Applicable law — Career Statute of the Teaching Staff of Polytechnic Higher Education (ECPDESP), approved by Decree-Law No. 185/81 of 1/07, amended by Decree-Law No. 207/2009 of August 31st and by law No. 7/2010 of may 3th; and other complementary legislation applicable to workers who carry out public functions.

3 — Workplace — Escola Superior de Hotelaria e Turismo do Estoril (ESHTe).

4 — Number of job places to be occupied — 1 (one).

5 — Legal relationship of employment — employment contract for public office for an indefinite period of time.

6 — Characterization of functional content —To a *assistant professor*, or Associate Professor, competes to act as set out in paragraph 4 of article 3 of Decree-Law No. 185/81 July 1<sup>st</sup>, as amended by Law Decree No. 207/2009, of August 31st and by law No 7/2010 of May 13th, and the provided remuneration of Polytechnical teaching staff of higher education chart.

7 — Aim of recruitment—cumulative requirements for admission to the competition:

- a) To hold the general requirements foreseen in articles 17<sup>th</sup> and 18<sup>th</sup> of Law No 35/2014, of June 20<sup>th</sup> , which approved the General Employment Law in Public Functions;
- b) To hold a PhD or Specialist title in the field or related area for which is the competition open to.

8 — Period of validity of the competition:

8.1 — The competition is valid for the job in concerned, expiring with his occupation or by absence or insufficiency of candidates.

8.2 — The competition may still be stopped by reasoned Act by the ESHTe's President, in respect to the general principles of administrative activity as well as the legal limits, regulations and contest.

9 — Formal presentation of the application:

9.1 — The application must be submitted through requirement aimed to the ESHTe's Presidente, in Portuguese language, in person, against receipt, or by post, by registered mail with acknowledgement of reception, to the following postal address: Escola Superior de Hotelaria e Turismo do Estoril, Avenida

Condes de Barcelona, nº 808 2769-510 Estoril, until the deadline for the applications submission, attending, in the last case, to the date of the registration.

9.1.1 —E-mail appliances are not allowed.

9.2—The application requirement must compulsory contain the updated elements:

- a) Identification of the application call, notice number, with mention of the *Diário da República* in which it was published;
- b) Identification of the candidate (name, date of birth, gender, nationality, id card/citizen card, tax Identification number, mailing address, postal code, email and phone numbers)
- c) Identification of the category and the institution where teaching service is provided, when applicable, and currently hold position
- d) Academic Degree and Title
- e) Signed statement in which the candidate declares the to hold the general requirements foreseen on a) paragraph of the nº7 of the present public notice

9.3 — The application is accompanied by the following documentation:

- a) Six paper copies of the detailed curriculum vitae, dated and signed;
- b) Six copies of the selected works mentioned on the Curriculum vitae, which must be in digital form;
- c) Documents (original or authenticated) authenticating that the candidate fulfills the requirements foreseen in the b) paragraph of the nº7 of the present notice.

9.4 — The candidates who exercise functions in ESHTe are exempted from submission of documents that already exist in the respective individual processes, fact that must be expressly stated in the requirements.

9.5 — The lack of presentation or the presentation out of time of the referred documents in this public notice, determine the exclusion of the competition.

9.6 — The lack of presentation of the documents referred by the candidate in the presented Curriculum, implies the non- admittance of the elements aiming to state.

10— Selection and Criteria Method:

10.1 — The method of selection is the curricular review, which is aimed to evaluate the technical-scientific and professional performance, pedagogical capacity and the performance on other activities that are relevant for the ESHTe's mission.

10.2 — Evaluation parameters and rate – the evaluation and rate criteria, respective weights and parameters to be considered by the jury, are as follows:

10.2.1 — Technical- scientific and professional Performance (35%) in which:

- a) Academic Qualifications (38 points): PhD or Specialist Title in Tourism and Leisure or similar area (25 points); PhD or Specialist Title in Health and Exercise our similar area (7 points); Master Degree in Tourism and Leisure or similar area (6 points); Master Degree in Health and Exercise our similar area (5 points); Degree in Tourism and Leisure or similar area (4 points); Degree in Health and Exercise our similar area (3 points), up to a maximum of 38 points.
- b) Professional activity besides teaching , in the field of the competition or similar (10 points): 1 point for each year of activity, up to a maximum of 8 points; 1 point for each task performed, up to a maximum of 2 points;

- c) Books and book chapter publishing, or papers in national and international magazines (10 points): 1 point for each published book, up to a maximum of 4 points; 1 point for each published book chapter, up to a maximum of 2 points; 1 point for each paper, up to a maximum of 4 points;
- d) Communications or participation in technical or scientific national or international events in the area or similar areas of the competition (5 points): 1 point for each communication and 0,5 points for participation, up to a maximum of 5 points;
- e) Coordination or management of technical-professional or research projects in the area of the nature and adventure tourism, involving nautical activities (10 points): 1 point for each year, up to a maximum of 8 points; 1 point for each project, up to a maximum of 2 points;
- f) Coordination or management of technical-professional or research projects in the area of the Health and Exercise (3 points): 0,5 points for each year, up to a maximum of 2 points; 0,5 points for each project, up to a maximum of 1 point;
- g) Coordination of academic or professional training projects in the area of nature and adventure tourism, involving nautical activities (10 points): 2 points for each 50 training hours, up to a maximum of 8 points; 0,5 points for each project, up to a maximum of 2 points;
- h) Coordination of academic or professional training projects in the area of Health and Exercise (3 points): 1 point for each 50 training hours, up to a maximum of 2 points; 0,5 points for each project, up to a maximum of 1 point;
- i) Orientation and co-orientations of thesis, dissertations and pedagogical traineeships aiming the achievement of an academic degree (3 points): 0,5 points for each orientation, up to a maximum of 3 points;
- j) Orientation or coordination of traineeships in the nature and adventure tourism area or Health and Exercise area (3 points): 1 point for each course as a traineeship coordinator or 0,5 points for each oriented trainee, up to a maximum of 3 points;
- k) Participation in juries of academic nature evidence (3 points): 1 point for each participation in Master or Doctoral juries, as a member arguer, up to a maximum of 2 points; 0,5 points for each participation, without being an arguer member, in Master or Doctoral juries, or in final work presentation of other academic degrees, up to a maximum of 1 point;
- l) Other relevant formations on the area of the competition or related (2 points): 0,5 points for each participation in training action, up to a maximum of 2 points;

#### 10.2.2 — Pedagogical performance (55%) in which:

- a) Pedagogical Training (16 points): 6 points assigned to higher education degree in the area of Educational Sciences – Teaching area; 2 points assigned to assigned to certified training with Diploma on Pedagogical Competence (CCP), up to a maximum of 16 points;
- b) Relevant higher education teaching experience in nautical activities in tourism entertainment context (20 points): 2,5 points for each full year on service of higher education lecturing curricular unit syllabus related to the nautical activities, up to a maximum of 20 points.
- c) Relevant higher education teaching experience in health and exercise sciences applied to tourism entertainment (16 points): 2 points for each full year on service of higher education lecturing curricular unit syllabus related to the health and exercise sciences, up to a maximum of 16 points.
- d) Teaching experience in other teaching degrees (5 points): 1 points for each full year on service of basic or secondary education up to a maximum of 5 points;
- e) Participation as a member on pedagogical management councils, such as Pedagogical Council or Pedagogical Commissions (4 points): 2 points for each year of presence as an effective member, up to a maximum of 4 points;

- f) Curricular traineeships pedagogical supervision experience in higher education in the areas in which the competition is opened or in the area of education (5 points): 1 point for each supervision year, up to a maximum of 5 points;
- g) Diversity of curriculum units taught or coordinated in higher education linked to nautical activities in the context of tourism entertainment – subjects and study cycles (8 points): 2 point for each curricular unit , up to a maximum of 8 points;
- h) Diversity of curriculum units taught or coordinated in higher education linked to Health and Exercise sciences – subjects and study cycles (3 points): 1 point for each curricular unit , up to a maximum of 3 points;
- i) Experience in technical trainer in the area of the competition or related areas (10 points):0,5 points for each 6 training hours as a trainer, up to a maximum of 10 points;
- j) Experience as coordinator or process manager of training and assessment process, in professional or technical areas to other target groups, in the area in which the competition is open (8 points): 0,5 points for each training action management or coordination, up to 8 points;
- k) Coordination and participation in the development of curricula of technical and professional courses related to the area of the competition(5 points): 0,5 points for each participating process up to a maximum of 5 points.

10.2.3 — Other relevant activities for the mission of the Higher Education Institution (10%), in which:

- a) Pedagogical or scientific management or coordination and course assessment related to the competition area (50 points): 10 points for each management or coordination year of higher education courses, up to a maximum of 50 points;
- b) Participation in juries (20 points); 4 points for each participation in Special Access Competitions and Access to higher education Juries, up to a maximum of 16 points; 1 point for each participation in juries of accreditation of training and skills, up to a maximum of 4 points;
- c) Participation on designing plans and curricular programs of higher education courses linked to the area of the competition (25 points): 5 points for each plan or curricular program, up to a maximum of 25 points;
- d) Coordination or participation in the organization of events of scientific or technical character of the institution and organization of national or international congresses or scientific conferences (5 points): 1 point for each coordination or participation, up to a maximum of 5 points.

11— Public Hearings:

11.1 — The jury will decide on the need to proceed to the public hearing, which must take place no later than 20 days after the date of the applications assessment meeting.

11.2 — The schedule and the script of the public hearings are communicated to applicants within, at least, 5 working days before the date of its completion.

12 – Assessment and final rate

12.1 – The assessment system and final rate are exposed on the official jury report.

13 – The jury reports are available for the candidate under request

14 – The presented documents by the candidate are destroyed within one year after the closure of the process if not requested its refund.

15 - False statement will be punished under the law

16 —Jury composition:

16.1 – The jury is composed by the following elements:

President: Raúl Manuel das Roucas Filipe, Coordinating Professor and President of Escola Superior de Hotelaria e Turismo do Estoril (ESHTE);

Effective vowels:

Luis Alberto Dias Carvalhinho, Coordinating Professor from Escola Superior de Desporto de Rio Maior from Instituto Politécnico de Santarém;

Filipe Manuel Soares de Melo, Associate Professor from Faculdade de Motricidade Humana from Universidade de Lisboa;

José Manuel Simões, Full Professor from Instituto de Geografia e Ordenamento do Território from Universidade de Lisboa

Jorge Manuel Rodrigues Umbelino, Senior Coordinating Professor from Escola Superior de Hotelaria e Turismo do Estoril;

Alternate vowels:

Luís Manuel Gomes Boavida-Portugal, Coordinating Professor from Escola Superior de Hotelaria e Turismo do Estoril;

Ronaldo Eugénio Calçada Dias Gabriel, Associate Professor with Aggregation from Universidade de Trás-os-Montes e Alto Douro

17. – Pursuant to paragraph h) of article 9 of the Portuguese Constitution, the Public Administration, as employer, actively promotes a policy of equal opportunities among men and women in access to employment and career development, and takes scrupulous measures to avoid any form of discrimination.

18– Publication of the notice:

18.1– The present notice will be published:

- a) On the 2<sup>nd</sup> Serie of the *Diário da República*
- b) On public employment web site, [www.bep.gov.pt](http://www.bep.gov.pt), on the first working day after the publication on the *Diário da República*;
- c) On the Fundação para a Ciência e a Tecnologia, I.P. website, in [www.eracareers.pt](http://www.eracareers.pt), in Portuguese and English language;
- d) On the ESHTE website, [www.eshte.pt](http://www.eshte.pt), in Portuguese and English Language.

19 – The tender dossier will also be available for consultation at the premises of ESHTE's Human Resources Division, at the working days from 10 to 12.30 and 14:30 to 17:30.